

Tune Up Holistic Care | 236 Georgia St., Ste 101, Vallejo, CA 94590 | Centrally Located in Downtown Vallejo near the Ferry Building | tuneupholisticcare.com | Wellness Studio . Complimentary Care . Injury Rehab | Contact: Lauren Lisse, Managing Member | Please submit resume to tuneupholisticcare@gmail.com with the position title as the subject.

JOB DESCRIPTION

| Position Title | Department | Reports to |
|---|--|----------------|
| Certified Massage Therapist | N/A | Lauren Lisse |
| Employment Status | FLSA Status | Effective Date |
| <input type="checkbox"/> Temporary <input type="checkbox"/> Full-Time <input checked="" type="checkbox"/> Part-Time | <input checked="" type="checkbox"/> Non-Exempt <input type="checkbox"/> Exempt | asap |

POSITION SUMMARY

- Provide therapeutic massage services within scope of practice
- Provide excellent customer service and utilize strong communication skills for clients and fellow staff

REQUIREMENTS

- CAMTC Certified
- Must have Personal Massage Liability Insurance
- A minimum of 2 years of professional experience as a massage therapist
- A minimum of 2 years in customer service
- A minimum of 500 education credit hours

EXPERIENCE

- Moderate to extensive anatomy knowledge
- Experience with Clinical/Medical massage (or other advanced modalities is ideal)
- Deep Tissue Massage experience and willingness to provide this style of massage

ESSENTIAL DUTIES AND RESPONSIBILITIES

The essential functions include, but are not limited to, the following:

- Punctuality; start and end sessions on time
- Being mentally and logistically prepared before a client's arrival
- Wearing appropriate, professional attire while working with clients and representing the business
- Maintaining a sanitary and organized work space; fold laundry; maintain all COVID protocols
- Guiding clients & helping them choose modalities that would benefit them most
- Designing sessions around clients' specific needs or goals
- Listening to clients during massages and adjusting technique to meet their needs
- Delivering exceptional customer service to every client
- Making recommendations that are within your scope of work/certification/licensure only
- Maintaining professional boundaries and appropriate topics of conversation with clients
- Being well-versed in the services, rates, amenities and products, offered
- Ensure proper intake forms are completed, take payments and close out clients
- Must be able to write SOAP notes per treatment
- Willing to engage in a professional, supportive environment and is open to giving and receiving feedback in an effort to continue progressing
- Able to be productive independently and when working with a team

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PAY & BENEFITS:

- Flexible hours
- Employee discount on services and products
- Free use of space for service trades with other Tune Up Holistic Care staff during off-time (upon availability)
- Compensation ranges from \$42 - \$62 per hour, plus gratuity
- Employer provides no less than 24 hours (or 3 days) of paid sick leave at the beginning of each 12-month period.

Note

This job description in no way states or implies that these are the only duties to be performed by the employee(s) incumbent in this position. Employees will be required to follow any other job-related instructions and to perform any other job-related duties requested by any person authorized to give instructions or assignments. All duties and responsibilities are essential functions and requirements and are subject to possible modification to reasonably accommodate individuals with disabilities. To perform this job successfully, the incumbents will possess the skills, aptitudes, and abilities to perform each duty proficiently. Some requirements may exclude individuals who pose a direct threat or significant risk to the health or safety of themselves or others. The requirements listed in this document are the minimum levels of knowledge, skills, or abilities. This document does not create an employment contract, implied or otherwise, other than an "at will" relationship.

Reviewed with employee by

Signature: _____ Name (print): _____

Title: _____ Date: _____

Received and accepted by

Signature: _____ Name (print): _____

Title: _____ Date: _____

The company is an Equal Opportunity Employer, drug free workplace, and complies with ADA regulations as applicable.

Legal Disclaimer: This document is intended for informational purposes only, and does not constitute legal information or advice. This information and all HR Support Center materials are provided in consultation with federal and state statutes and do not encompass other regulations that may exist, such as local ordinances. Transmission of documents or information through the HR Support Center does not create an attorney-client relationship. If you are seeking legal advice, you are encouraged to consult an attorney.